



# PRIVACY POLICY

[ribbonwoodhunting.co.nz](http://ribbonwoodhunting.co.nz)

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## **1 Summary of key points**

This Privacy Policy applies to Ribbonwood Station Limited.

We believe in being transparent about handling your Personal Information, so we have summarised the key features of our Privacy Policy in this section. Our complete policy is set out in detail below.

### **Consent and opting-out**

When you provide us with, and consent to our use of, your personal Information (for example, by agreeing to our terms and conditions), you consent to our collection and use of your Personal Information (which is Information about you which identifies you, or which can be used to reasonably identify you) in accordance with this Privacy Policy. You can withdraw your consent at any time by contacting us. You can also opt-out from receiving any marketing communications from us or from our marketing partners, and from our use or disclosure of your Personal Information for marketing purposes.

If you do not provide your consent, or if you withdraw your consent to our use of your Personal Information, it may mean we are unable to provide you with the same services, offers, or discounts that we would otherwise be able to provide.

### **What Personal Information we collect**

The Personal Information we collect about you may include your name, contact details, and billing information, but may also include Information about the goods and services you buy from us, and how you interact with us (for example, how you access and use our websites or mobile applications).

### **How we collect your Personal Information**

We collect Personal Information about you directly from you or by your use of our websites or mobile applications, from public sources, and in some cases from third party ticketing and event organisations.

## **How we use your Personal Information**

Our policy is to use your Personal Information to deliver our products and services to you, to improve our services, and to market products and services to you. In some cases, we share your Personal Information with third parties who perform these activities or do so on our behalf.

## **How and where we store your Personal Information**

We take commercially reasonable steps to secure your Personal Information from unauthorised access, and to ensure the people we share your data with do the same.

Third parties to whom we send your data are located in New Zealand.

## **Accessing, correcting, or deleting your Personal Information**

You can request access to, correction, or deletion of your Personal Information or withdraw your consent to our use of your Personal Information by contacting us at [ribbonwoodstation@hotmail.com](mailto:ribbonwoodstation@hotmail.com)

## **2 Ribbonwood Station Limited**

Ribbonwood Station Limited understands and appreciates that you are concerned about your privacy and about the confidentiality and security of your Personal Information, and is committed to ensuring your Personal Information is protected.

## **3 This Privacy Policy and your consent**

This Privacy Policy explains how we collect and handle your Personal Information.

Personal Information is Information about you which identifies you or which can be used to reasonably identify you. When you consent to us using your Personal Information, you agree that we may use your Personal Information in accordance with this policy. You can withdraw your consent at any time by contacting us.

If you do not provide consent, or if you withdraw your consent to our use of your Personal Information, it may mean we are unable to provide you with the same services or the same level of service that we would otherwise be able to provide. For example,

we may not be able to provide you with personalised recommendations, or with exclusive or discounted offers.

From time to time, there may be specific and additional privacy provisions that apply to our collection and use of your Personal Information. For example, Personal Information provided when participating in a promotion, entering a competition, subscribing to a newsletter, or participating in a survey may be subject to a different privacy policy or contractual terms. If there is any inconsistency between this Privacy Policy and those specific and additional provisions, the specific and additional provisions will prevail.

#### **4 Personal Information we collect**

The types of Personal Information we collect depend on what services you use and products you acquire. It may include:

1. identifying Information, such as your name, gender and date of birth;
2. contact information, such as your postal address, email address and telephone numbers;
3. social media handles and other social media profile information that you make available to us or to the public;
4. records of our communications with you, including any messages or enquiries you send us (either through the website or through other means);
5. information about how you access and use our websites or mobile applications, such as your IP address and internet service provider, the web page you visit us from, web browser, navigation patterns on our websites, device identity and location, operating system, or device configuration;

## **5 How Personal Information is collected and held**

### **5.1 Personal Information**

We collect Personal Information about you:

1. when you submit a feedback, query or request to us;
2. when you participate in a promotion, competition, or survey that we run;
3. when you fill in forms on our website;
4. when you sign-up to receive our emails, newsletters, Information about our special offers, and/or any other promotional material;
5. by tracking your use of our websites or mobile applications;
6. from public sources;
7. from third parties who are entitled to disclose that Information to us

### **5.2 Sensitive information**

Generally, we do not collect sensitive Information. In rare circumstances, however, we may collect sensitive Information about you, for example:

1. Any use of sensitive Information we collect from you will be subject to any additional relevant legal restrictions outside this policy and, unless Information is required to be collected or released by any law or regulation, additional express consent that you may choose to provide at the time you provide that Information to us.

## **6 Purposes for which we use or disclose Personal Information**

We use Personal Information that you provide to us:

1. to help you access the services Ribbonwood Station Limited provides;
2. to provide you with Information and offers in relation to goods and services offered Ribbonwood Station Limited that may be of interest to you (including Information and offers in relation to the company);

3. to improve our products and services and tailor them to your interests;
4. to determine your eligibility or suitability for any of our products or services;
5. when you purchase a product through our websites, to display to you offers of goods and services from third parties that may be appropriate to your interests;
6. to modify advertising (including re-marketing) shown on our websites so that it is customised or more relevant to your interests, characteristics or general location;
7. to answer your feedback, queries and requests;
8. to comply with our legal and regulatory obligations;
9. to develop and improve our existing products and services and create new products and services (including by carrying out market analysis and research);
10. to monitor use of our products and services (including our websites);
11. to improve customer service and our customer relationships;
12. to assess, maintain, upgrade and improve our products and services;
13. to carry out education and training programs for our staff;
14. to manage and resolve any legal or commercial complaints or issues;
15. to carry out planning and forecasting activities and other internal business processes; and (p) for marketing purposes in accordance with part 8 below, and to keep you informed about our activities and promotional offers, including by sending out newsletters and emails.

We may also use your Personal Information for other purposes as authorised by you, or in accordance with your requests or instructions.

## **7 People to whom we disclose Personal Information**

We will only disclose your Personal Information to third parties in compliance with this Privacy Policy.

We may share Personal Information about you with:

1. your representatives, advisers and others you have authorised to interact with us on your behalf;
2. our staff who need the Information to discharge their duties;

3. our business partners, agents and service providers (including information technology service providers, data hosting and processing companies, loyalty, data and research companies, fraud detection, prevention and security service providers and social media channel operators); (f) our Marketing Partners, as outlined in part 8 below;
4. payment system operators, banks and financial institutions;
5. prospective purchasers of all or part of our business assets or shares in our company or a related entity;
6. professional advisers who we engage to provide advice on our business; and
7. government authorities who ask us to disclose that Information, or to other people as required by law.

## **8 Marketing**

### **8.1 How Ribbonwood Station Limited markets its services to you**

We may from time to time use your Personal Information in order to send you marketing materials about products or services that you may be interested in (including in some cases products and services that are provided by third parties). You can opt-out of receiving marketing communications from us by contacting us using the details in the “contact us” section below, or by following the “unsubscribe” or “opt-out” link in the communication you receive from us.

### **8.2 Our Marketing Partners**

Ribbonwood Station Limited will from time to time engage trusted third-party marketing and media partners and programmatic or display vendors (collectively Marketing Partners) to:

1. send you marketing or promotional content and offers that you may be interested in;
2. deliver to you personalised advertisements or targeted promotional content via email, online, or via social media platforms.



Promotional content and personalised advertisements may be for goods or services provided by businesses outside of our company

## **9 Overseas disclosure**

Third parties to whom we may disclose Personal Information may be located outside New Zealand.

We take commercially reasonable steps to ensure that any overseas recipient of Personal Information has appropriate safeguards in place to ensure a level of protection of your Personal Information that does not breach New Zealand privacy law or this Privacy Policy.

## **10 Cookies**

### 10.1 What is Cookie Information?

We may collect Information and data when you visit our website using cookies, tags, pixels and other similar technologies (Cookie Information). Cookie Information includes pieces of Information that a website can transfer to an individual's computer hard drive for record keeping, such as the IP address of a user's computer, the URL of a page visited and the time the page was visited by the user. The collection and use of Cookie Information is an industry standard and many websites collect this Information.

Cookie Information is useful for facilitating a user's access to and use of a website. It allows us to track usage patterns and compile data that can help us improve our services.

Cookie Information is useful to advertisers because it helps them understand their advertising audience, and to deliver advertising.

## **10.2 How do we use Cookie Information?**

We may use Cookie Information, or engage third parties who collect similar Information and data from publicly available sources, to deliver or modify advertising (including re-marketing) that is customised or more relevant to your interests, characteristics or general location (Targeted Advertising).

In order to carry out Targeted Advertising we may build a user and/or device profile by:

1. using Cookie Information and de-identified system information that we hold;
2. using device-matching technologies that utilise mobile device advertising identifiers as well as Cookie Information; and
3. engaging or working with third parties who provide Ribbonwood Station Limited with Information about you collected from publicly available sources or from their own databases.

We may also work with other companies to advertise their products and services online using Cookie Information. When we provide Cookie Information to third parties, we take commercially reasonable steps to ensure that that Information is de-identified.

## **10.3 To whom do we disclose Cookie Information?**

Examples of third parties that we may work with and disclose Cookie Information to include external companies and agencies that provide programmatic advertising services, specialist data companies, advertising platform providers, advertising servers, data partners, specialist data providers and social media operators such as Facebook.

## **10.4 How can you control Cookie Information?**

The settings of most web browsers can be modified to prevent the collection of Cookie Information. You can also delete Cookie Information from your device.

Most mobile devices operating common operating systems such as Android or iOS record a unique advertising identifier. This identifier may be part of the Cookie Information we collect and can be reset in the device settings.

## **11 Storage and security of your Personal Information**

We generally store the Personal Information that we collect in electronic databases, some of which may be held on our behalf by third-party data storage providers located in New Zealand.

We may also, at times, keep hard copy records of Personal Information in physical storage facilities. We use a range of physical and technical security processes and procedures to protect the confidentiality and security of the Personal Information that we hold, and we update these from time to time to address new and emerging security threats.

## **12 Access to and correction of Personal Information**

You have a right to access and correct most of the Personal Information we hold about you. If you wish to access or correct your Personal Information, please contact us via the details provided in the “contact us” section below.

To protect the integrity and security of the Personal Information we hold, we may ask that you follow a defined access procedure, which may include steps to verify your identity. In certain cases we may charge you an administration fee for providing you with access to the Information you have asked for, but we will inform you of this before proceeding.

There may be cases where we are unable to provide the Information you request, such as where it would interfere with the privacy of others or result in a breach of confidentiality. In these cases we will let you know why we cannot comply with your request.

## **13 Changes to this policy**

We may make changes to this policy from time to time, to take into account changes to our standard practices and procedures or where necessary to comply with new laws and regulations. The latest version of this policy will always be available on our website.

## **14 Complaints**

We try to meet the highest standards in order to protect your privacy. However, if you are concerned about the way in which we are managing your Personal Information and think we may have breached the Information Privacy Principles (NZ), or any other relevant obligation, please contact us using the contact details set out below. Complaints must be lodged in writing. We will deal with the matter within a reasonable time, and will keep you informed of the progress of our investigation.

If we have not responded to you within a reasonable time or if you feel that your complaint has not been resolved satisfactorily, you can contact us to discuss your concerns.

In respect of Personal Information we collect in New Zealand, you are also entitled to make a complaint to the Office of the Privacy Commissioner (OPC). Contact details can be found at the OPC website: [www.privacy.org.nz](http://www.privacy.org.nz).

## **15 Contact us**

We take the privacy of your Personal Information seriously. If you have any questions, comments, or complaints in relation to this Privacy Policy or our handling of your Personal Information, or if you wish to access or correct your Personal Information, please contact us: By email: [ribbonwoodstation@hotmail.com](mailto:ribbonwoodstation@hotmail.com)

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